

Enrolling in E-Verify

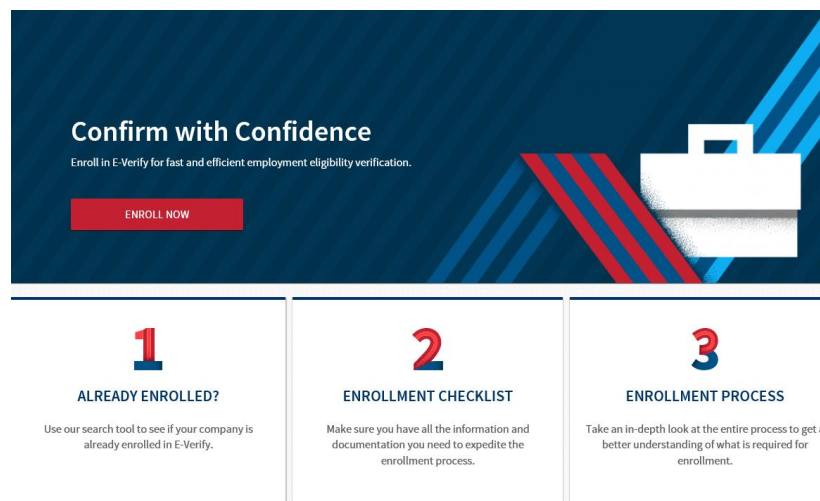
Per Section 448.095, F.S., all public employers, contractors and subcontractors doing business in Florida are required to enroll in E-Verify.

(2) PUBLIC EMPLOYERS, CONTRACTORS, AND SUBCONTRACTORS.—

(a) Beginning January 1, 2021, every public employer, contractor, and subcontractor shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. A public employer, contractor, or subcontractor may not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

The Office of Early Learning is providing the following information to assist early learning coalitions, providers, contractors and subcontractors with how to enroll.

[E-Verify Link](#)



The graphic features a dark blue background with diagonal stripes in red, white, and blue. At the top, it says "Confirm with Confidence" and "Enroll in E-Verify for fast and efficient employment eligibility verification." Below this is a red button that says "ENROLL NOW". To the right is a white briefcase icon. Below the main graphic are three numbered steps:

- 1**
ALREADY ENROLLED?
Use our search tool to see if your company is already enrolled in E-Verify.
- 2**
ENROLLMENT CHECKLIST
Make sure you have all the information and documentation you need to expedite the enrollment process.
- 3**
ENROLLMENT PROCESS
Take an in-depth look at the entire process to get a better understanding of what is required for enrollment.

Once you are on the website, click on the **VIEW CHECKLIST** tab to make sure you have all the information and documentation you need to expedite the enrollment process. Then click the **REVIEW THE PROCESS** tab to take an in-depth look at the entire process to get a better understanding of what is required for enrollment.

An **Employer Identification Number (EIN)** is required for E-Verify. If you do not have an EIN, you must obtain one before enrolling in E-Verify. You can get an EIN from the IRS [online](#), [by fax](#) or [by mail](#). An EIN is different from a Social Security number or individual taxpayer identification number. Do NOT enter either of these numbers in place of an EIN.

An **NAICS code** is also required to enroll in E-Verify. Additional information for the required code may be found at <https://classcodes.com/lookup/naics-5-digit-industry-62441/>. Your insurance agent for your worker's compensation coverage may also be able to assist you with the appropriate NAICS code.

This document is not intended to outline all requirements imposed by applicable federal and state laws and regulations. This document is designed to assist with compliance of federal and state requirements regarding the E-Verify System, which is administered by the U.S. Department of Homeland Security and the USCIS. The Florida Department of Economic Opportunity administers s. 448.095, F.S.